



Ready to Rent BC Association
Suite 211-611 Discovery St
Victoria, BC, V8T 5G4
250-388-7171
www.readytorentbc.org

Landlord Liaison (Temporary) – Canada Summer Jobs

Ready to Rent BC Association is hiring a Liaison (temporary). This is an 8 week position funded in part by Government of Canada's Canada Summer Jobs program and is subject to eligibility requirements.

Ready to Rent BC Association is a Victoria BC based non-profit that works towards increased housing stability for people that face barriers to housing through the RentSmart model – education for tenants that is delivered by community partners and recognized by landlords. The model continues to grow from a small regional program to a growing network of RentSmart Educators working within 300 community organizations and housing providers across BC, Alberta, Manitoba and Ontario.

Position Summary

Landlord Liaison will increase landlords' awareness and recognition of the RentSmart program. The successful candidate will assist in strengthening brand awareness and promoting RentSmart education as well as other initiatives with BC landlords, property managers and housing providers. Through the recognition of RentSmart tenant education on rental applications, the candidate will strengthen and initiate relationships that can increase housing opportunities for people who experience barriers to stable housing.

Responsibilities:

- Supporting the development and implementation of a plan to engage housing providers, property managers and landlords to recognize RentSmart;
- Presenting ideas with regards to identifying opportunities for engagement;
- Engaging housing providers, property managers, landlords and representative associations in ways to understand and recognize RentSmart education and certification
- Acting as a point of contact for landlords and providing information, education and support regarding the RentSmart model and programs;
- Contributing to the creation and distribution of digital and printed promotional material
- Initiating, organizing and participating in special networking events

Knowledge/skills/experience:

- Experience in community outreach and engagement of diverse populations in community-based initiatives;
- Knowledge of local community resources;
- Reasonable knowledge and understanding of the rental housing market;
- Experience in public relations and public speaking as well as event planning;
- Detail-oriented and highly organized;
- Ability to oversee the design and creation of marketing materials;
- Good storytelling and written communication skills

Ready to Rent BC acknowledges the traditional territory of the Coast Salish Peoples upon which we live and work. In particular the host of these territories: the Esquimalt, Lekwungen and WSÁNEĆ people.

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We're looking for someone who is highly motivated, creative, autonomous and self-driven, and is able to engage the community around our cause. Someone who has or is working towards a degree or diploma in social work or human services with a focus on communication and community engagement would be a strong fit.

Eligibility requirements:

This position is made possible with support from Canada Summer Jobs, a Canadian government grant that offers support for employers providing supervised career-related work experience for youth employees and **ONLY applicants who meet all of the following eligibility criteria can be considered:**

- Between 15 and 30 years of age (inclusive) at the start of employment;
- Canadian Citizens, permanent residents, or persons on whom refugee protection has been conferred under the Immigration and Refugee Protection Act*; and
- Legally entitled to work according to BC / CRD legislation and regulations.

*International students are not eligible. Recent immigrants are eligible if they are Canadian Citizens or permanent residents.

Compensation: \$20.50/hr

Hours of Work: 35 hours per week. Monday to Friday: 9 to 5 (some flexibility)

Location: Victoria Office 611 Discovery St.

Term: June 24-August 16, 2019 (280 hours)

To apply, please email cover letter and resume to Aygul Khalaileh aygul@readytorentbc.org . Please confirm that you have read and meet the eligibility requirements.

Deadline for applications is 11:59 PM, June 9, 2019.

Ready to Rent is committed to employment equity. We especially welcome applications from members of visible minority groups, Indigenous persons, persons with disabilities, LGBTQ+persons, Trans and gender diverse persons and others with the skills and knowledge to engage productively with diverse communities.

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